



香港航空青年團

HONG KONG AIR CADET CORPS

Our Ref.: HKACC-FS

Date: 8 October 2024

By email only

**Tender for the Flight Simulators for
Proposed Hong Kong Air Cadet Corps Training Centre
At Nos. 1F Shiu Fai Terrance, Wan Chai, Hong Kong**

Invitation to Tender

You are invited to submit a lump sum fee proposal in Hong Kong Dollars for the **Flight Simulators for Proposed Hong Kong Air Cadet Corps Training Centre at Nos. 1F Shiu Fai Terrance, Wan Chai, Hong Kong** as specified in the enclosed Tender Documents.

1. Your fee proposal, in 2 hard copies should be submitted each in a sealed envelope.
2. The sealed envelope labeled with "**CONFIDENTIAL: Fee Proposal for Flight Simulators for Proposed Hong Kong Air Cadet Corps Training Centre at Nos. 1F Shiu Fai Terrance, Wan Chai, Hong Kong**" shall be deposited into the tender box of Hong Kong Air Cadet Corps Headquarters, Sung Wong Toi Road, Kowloon, Hong Kong or by post to Hong Kong Air Cadet Corps Headquarters, Sung Wong Toi Road, Kowloon, Hong Kong not later than 5:00 p.m. on **28 October 2024**. Late tenders will NOT be considered.
3. The invited tenderer should return the signed reply form at **Appendix 1** of the Tender Documents for our record. The tenderer should submit the required document (in particular, the completed Reply Slip: Terms and Conditions (**Appendix 2** of the Tender Documents), Fee Proposal Form (**Appendix 3** of the Tender Documents) and Breakdown of Fees (**Appendix 3A & B** of the Tender Documents) listed in the reply form for tender evaluation.
4. Tenders submitted after the above time or tenders deposited at places other than that stated above will **NOT** be considered.
5. In the event a typhoon signal No.8 or above or a black rainstorm warning is hoisted between 9:00 a.m. and 12:00 noon on the tender closing date, the tender closing time will be postponed to 12:00 noon on the following working day.
6. Hong Kong Air Cadet Corps ("The Employer") does not bind itself to accept any tender irrespective of whether the tender is the lowest offer and accepts no financial liability for your costs in submitting a proposal. The tenderer should note that the Employer will only consider tenders which are within its budget.
7. The Employer reserves the right to negotiate with any tenderer about the terms of the offer.



8. You are required to confirm on your tender submission letter that you agree to abide by your Tender Proposal for a period of **90** days from the due date for submission of Tender Proposal and it shall remain binding upon you and may be accepted at any time before the expiry of that period.
9. You shall submit a duly signed letter for anti-collusion in the form set out at **Appendix 4** of the Tender Documents to this letter. This letter shall be signed by a person authorized to sign contracts / agreements on the contractor's behalf.
10. Site layout plans, with indicative site layout plans, drawings and photos showing the existing site conditions are attached for your reference at **Appendix 5 and 8** of the Tender Documents **respectively**.
11. Site visit WOULD be arranged upon request. You shall submit such request to the Employer (via the email address stated below) within ONE week of the date of the tender invitation letter. Late request would not be entertained. The tenderers are recommended to visit the site before submitting their bid as any qualification to the requirement stated in the tender document would risk the tender being rejected.
12. Should the tenderer for any reason whatsoever be in doubt about the precise meaning of any item or figure contained in the Tender Documents, he shall seek clarification from the Employer in order that the correct meaning may be decided before the date for submission of tenders.
13. Any query in connection with the enclosed documents and drawings shall be directed to the Employer's designates Mr. John CHAN (tel: 2712 8900) and Ms. Sylvia TUNG (tel: 2712 8900), email to john.chan@aircadets.org.hk and sylvia.tung@aircadets.org.hk .

Yours faithfully,



CHAN Man Lang
Commanding Officer
Hong Kong Air Cadet Corps